

Builder's precast delivery and erection responsibilities checklist

Site name & address _____ Date / /

OH&S/Builder's Rep _____ Rigger in charge _____

Must be intermediate (RI) or advanced (RA)

This checklist is to verify that precast concrete panels/elements have been manufactured, transported and delivered to site in accordance with the National Code of Practice for Precast, Tilt-Up and Concrete Elements in Building Construction (NCoP), the Victorian Industry Standard for Precast and Tilt-Up Concrete for Buildings (VIS), and AS 3850.

This checklist must be completed by the site OH&S Representative (or the builder's senior management representative) in conjunction with the person from the erection crew appointed as the 'rigger in charge', before panels or elements are unloaded on site. If not completed by the site OH&S Representative, a copy must be provided to them.

The 'Qualification Register for Panel Erection' on the reverse side must also be completed.

- | | Yes | No |
|--|--------------------------|--------------------------|
| • The erection crew members are all suitably qualified to perform precast erection work | <input type="checkbox"/> | <input type="checkbox"/> |
| • The approved Precast Manufacturers Certificate has been supplied with the Precast panels/elements to site and has been correctly completed | <input type="checkbox"/> | <input type="checkbox"/> |
| • The builder's Erection Design Engineer (EDE) has certified the approved erection sequence, and provided it to the erection crew | <input type="checkbox"/> | <input type="checkbox"/> |
| • Erection crew SWMS's are complete and appropriate for this site | <input type="checkbox"/> | <input type="checkbox"/> |
| • Precast delivery considerations are part of the overall site traffic control management plan, including: | | |
| - crane and truck access to site is safe, and the ground is stable | <input type="checkbox"/> | <input type="checkbox"/> |
| - ground surface for unloading delivery truck is level | <input type="checkbox"/> | <input type="checkbox"/> |
| - there is adequate room for extended crane outriggers, crane tail/counterweight swing | <input type="checkbox"/> | <input type="checkbox"/> |
| - there is a safe lifting route from the truck to the point of installation | <input type="checkbox"/> | <input type="checkbox"/> |
| • Written confirmation that the required concrete strength for slab/footings (as per design specifications) has been provided to the erection crew | <input type="checkbox"/> | <input type="checkbox"/> |
| • The transport frame compliance plate/certificate of compliance is current and relevant to the particular transport frame | <input type="checkbox"/> | <input type="checkbox"/> |
| • Safe access to precast panels/elements lifting points has been provided | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

Unless all of the above boxes are ticked 'Yes', and both the site OH&S Representative and the erection crew are satisfied that it is a true and accurate reflection of the conditions on site, precast concrete panels/elements must not be unloaded. PTO >>>

Appendix K. Qualification register for panel erection

From National Code of Practice for Precast, Tilt Up and Concrete Elements in Building and Construction.

Project name and address _____

Prescribed Activities Register (Ticket Holder) _____

Name	Certificate Type	Certificate Number	Activity involved in

*i.e. crane operation, supervision, panel securing etc

Trainee Register

Trainee Name	Activity involved in	Trainee Logbook Supplied	Supervisor	Period of experience in activity